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Sedation and General Anaesthesia Committee Terms of Reference



CDSBC

College of Dental Surgeons
of British Columbia

Sedation and General Anaesthesia Committee

Terms of Reference

Mandate

The Sedation and General Anaesthesia Committee assesses the compliance of registrants and dental facilities with the sedation and general anaesthesia standards.

Composition

The committee is composed of at least 9 members and must include at least:

- 6 registrants or certified dental assistants
- 3 public members
 - 2 public members who are anaesthesiologists
 - 1 public member who is a biomedical engineer

Committee members, who provide sedation and general anaesthesia, must have current credentials and experience providing deep sedation and general anaesthesia. Registrants must be qualified to provide at least moderate sedation.

At least 1/3 of the total membership must consist of public members. CDSBC board members cannot be a member of the Sedation and General Anaesthesia Committee.

Composition Matrix

In addition to the core competencies for all committee members, the college will aim to appoint one or more individuals with the following competencies to join the Sedation and General Anaesthesia Committee:

Assessment Experience assessing performance and facilitating assessments or inspections to determine if qualifications have been met.	Professional standards and ethics Knowledge and experience of the standards of practice and standards of professional ethics at regional, provincial, national and international levels; understanding of the sedation and GA standards and scope of practice that guide dental practice in BC and be able to determine if a breach might occur
Committee and Panel Leadership Experience in facilitating committee and panel meetings, developing a positive culture, conflict resolutions and fostering effective decision-making.	Registration processes/requirements Understanding the process, procedures and requirements that underpin sedation and GA registration and renewal at the College and be able to evaluate information and determine eligibility

Dentistry Practice Familiarity with dentist/practice and domains of practice (clinical, educational, research, administration). The committee should have members with experience in moderate sedation, deep sedation and GA. The committee would also benefit from members with experience sedating patients 12 years or under, utilizing mild, moderate and deep sedation.	Standards and scope of practice Understand the process, procedures and requirements that underpin registration and renewal of sedation and general anaesthesia authorization at the College and be able to evaluate information to determine eligibility, including registration categories and educational requirements.
Healthcare Terminology Know and understand the common terminology, acronyms and phrases used in healthcare.	System Perspective Knowledge of practice overlap, including diverse experience with, for example, other health care professions. This may include: CPSBC's sedation standards, BCCNP's regulations, Biomed, etc.

Authority

In accordance with Section 19(t) of the *Act*, the Board has the power to establish committees it determines are necessary or advisable. The Sedation and General Anaesthesia Committee was established under this provision and therefore receives its authority from the Board. The Board approves the processes and authority of this committee.

Duties and Responsibilities

In accordance with CDSBC Bylaw 4.09, the committee

- (a) authorizes qualified registrants to provide sedation or general anaesthesia;
- (b) assesses the compliance of registrants with the standards for sedation and general anaesthesia, including whether dentists are operating, in compliance with those standards, the dental offices and other facilities (that are not a hospital) where they provide sedation or general anaesthesia;
- (c) collaborates with other health colleges on processes for assessing and authorizing sedation and general anaesthesia services, and
- (d) at least every two years, reviews and assesses the committee's terms of reference and makes recommendations to the board for amendment of the same.

In addition to the bylaws, the committee

- (e) oversees the inspection and authorization process for dental offices or other facilities that are not hospitals in which sedation and general anaesthesia services are provided;
- (f) identifies potential changes to the Sedation and General Anaesthesia Services Standards and informs the standards and guidance committee.

Current Activities:

During its next term, the Sedation and General Anaesthesia Committee will be working on the following in addition to its regular duties and responsibilities:

- Authorizing facilities that provide moderate sedation;
- Discussing the regulation of minimal sedation;
- Developing a training program for CDSBC sedation and GA assessors.

Meetings and expectations

The committee typically meets **5** times per year, but may meet more often if necessary. Committee meetings are usually 3 hours and require preparation. Schedule and meeting length are dependent on member availability and committee workload.

Expectations:

In addition to the expectations for all committee members, members of the Sedation and General Anaesthesia Committee are expected to:

- Review approximately 50 applications for registration each year and confirm qualifications
- Review and confirm compliance of approximately 70 deep sedation and GA facilities per year (self-assessments and in-office assessments)
- Review and confirm compliance of moderate sedation facilities (self-assessments and in-office assessments) – protocol TBD
- Participate in at least 3 in-person meetings per year.

Each committee member has a personal responsibility to be aware of real or perceived conflict of interest they may have and to declare any conflicts of interest during meetings. Committee members must recuse themselves from any discussions or decision in which they have a conflict. (Refer to Part 5 of the Guide for Applicants)